



At the core
of surveying
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SINCE 1938

Career Opportunity

Associate Quantity Surveyor



Opportunity awaits...

MacConvilles is a long-established multidisciplinary construction consultancy operating across the South East. We deliver high-quality, client-focused services across a broad range of sectors, supported by a reputation for professionalism, collaboration and technical excellence.

We are seeking an Associate Quantity Surveyor to join our growing team and lead the delivery of cost management and quantity surveying services across a diverse project portfolio. This senior role will strengthen our technical capability, enhance client relationships and contribute to the continued growth of the cost consultancy team, with clear opportunities for further leadership development.



MACCONVILLES

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WE VALUE MORE THAN BRICKS AND MORTAR.
THE COMPANY WAS FOUNDED ON HONOURABLE PRINCIPLES
WHICH CENTRED ON HIGH-QUALITY PROFESSIONAL PRACTICE.
THOSE PRINCIPLES STILL SIT PROUDLY AT THE CORE OF OUR
BUSINESS TODAY.

Associate Quantity Surveyor

Location: South East (Hybrid working model)

Salary: negotiable subject to experience

Contract Type: Full-time, Permanent.

Our continued growth creates an excellent opportunity for a Quantity Surveyor to join our team. The role offers broad exposure across cost management, contract administration and project delivery, providing the variety and technical challenge needed to develop into a well rounded commercial professional.

The Role.

This role combines strong technical delivery with clear opportunities for leadership and progression. Alongside providing high-quality cost management and project-related services, you will play an active part in the growth and development of the team, supporting colleagues to achieve their objectives and helping to build long-term client relationships. You will contribute to business development through open, effective communication with both clients and colleagues, and help maintain the positive, collaborative working environment that defines MacConvilles. In return, you will be supported in developing your professional, technical and leadership skills, with a clear pathway to progress your career within the company.

Key Responsibilities

- Lead the delivery of high-quality cost management and quantity surveying services across the full project lifecycle.
- Manage your own portfolio of key clients, acting as a trusted advisor and main point of contact.
- Produce fee proposals, follow up with clients and actively contribute to work winning and business development.
- Support Directors and the wider leadership team in delivering our ambitious plans for growth.
- Work independently across a range of project types and sizes, ensuring delivery to brief, budget and programme.
- Undertake contract administration and Employer's Agent roles, including liaison with contractors and the wider project team.
- Prepare estimates, cost plans, pre-tender estimates and tender documentation.
- Monitor and report on project costs, proactively managing change, risk, cash flow and cost variance.
- Measure and value works on site, agree variations and negotiate/agree final accounts.
- Prepare clear, accurate reports, valuations, financial statements, letters and other documentation.
- Help develop the business through networking, attending external events and identifying new opportunities.
- Foster and maintain strong internal and external relationships, supporting a positive and collaborative working environment.
- Provide feedback and insight to support continuous improvement in how we work and the service we provide.

Person Specification

ESSENTIAL QUALIFICATIONS & EXPERIENCE

- Minimum 7 years' experience in a Quantity Surveying / cost management role.
- Strong technical delivery record across the full project lifecycle, from inception to handover.
- Proven pre- and post-contract experience, including contract administration and Employer's Agent roles.
- Experience administering JCT (and similar) forms of contract.
- Demonstrable experience of managing multiple projects and prioritising competing deadlines.
- Strong client-facing experience, with a track record of building and maintaining long-term relationships.
- Experience in preparing fee proposals and reporting to external clients.
- Well-developed technical writing, analytical and problem-solving skills.
- Proficient in Microsoft Excel, Word and Outlook with experience in CostX or similar digital measurement software.
- Good understanding of commercial drivers, cost control and value for money.

DESIRABLE QUALIFICATIONS

- MRICS (or working towards) or membership of another relevant professional body, supported by MacConvilles.
- Experience in an Associate or similar senior consultancy role.

PERSONAL ATTRIBUTES

- Self-motivated, ambitious and committed to supporting the growth and development of the business.
- Commercially aware, with the ability to identify and cultivate new opportunities.
- A collaborative team player with a positive, confident and professional approach.
- Well-organised, diligent and disciplined in managing workload, with a proactive mindset.
- Flexible and adaptable, with a willingness to develop skills as the industry and business evolve.
- Dedicated to delivering high standards of service and progressing towards Associate Director level and beyond.



What We Do – And Why It Matters

At MacConvilles, we bring clarity, rigour and flexibility to every project we take on. For over 80 years, we've delivered trusted surveying and consultancy services across London and the South— always with a practical mindset, technical strength, and a genuine commitment to long-term relationships.

We're small enough to be responsive and hands-on, yet established enough to take on complex, high-value projects. We don't believe in red tape. We believe in doing great work with great people – and building an environment that helps you grow while you do it.

Here's a snapshot of what we offer – and the kind of work you could be part of.

BUILDING SURVEYING

Our Building Surveyors approach each project with precision, curiosity and care. As expert building pathologists and practical problem-solvers, they advise on everything from maintenance and refurbishment to extensions, refits and new builds. Every recommendation is thoughtful and tailored – based on how a building works, where it sits, and how it will perform over time.

QUANTITY SURVEYING & COST MANAGEMENT

We help clients make smart decisions with their money – without cutting corners. Our Quantity Surveyors find the right balance between cost, quality, programme and risk, making sure every project delivers real value. It's strategic, hands-on work built on strong collaboration and clear, honest communication.

CDM & PRINCIPAL DESIGNER SERVICES

We see health and safety as a shared responsibility, not a tick-box exercise. Our team helps clients meet their CDM duties with clarity and confidence – delivering projects that are compliant, efficient, and designed with care. We're with them from planning to completion, embedding safety from the start.

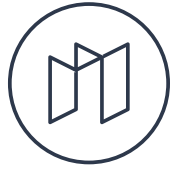
PROJECT & PROGRAMME MANAGEMENT

Construction is full of moving parts. Our Project Managers bring focus and stability to the process, acting as a single, reliable point of contact. They keep teams aligned, solve problems early, and help clients stay on track – so the right outcomes are achieved, with no surprises.

Joining MacConvilles means more than doing good work – it means becoming part of a team that supports you, challenges you, and helps you build a meaningful career in the built environment.

We're collaborative, hands-on, and invested in long-term development. If you're looking for a place where you can make your mark, develop your skills, and work with people who take pride in what they do – we'd love to hear from you.





Our People Are the Heart of Our Success

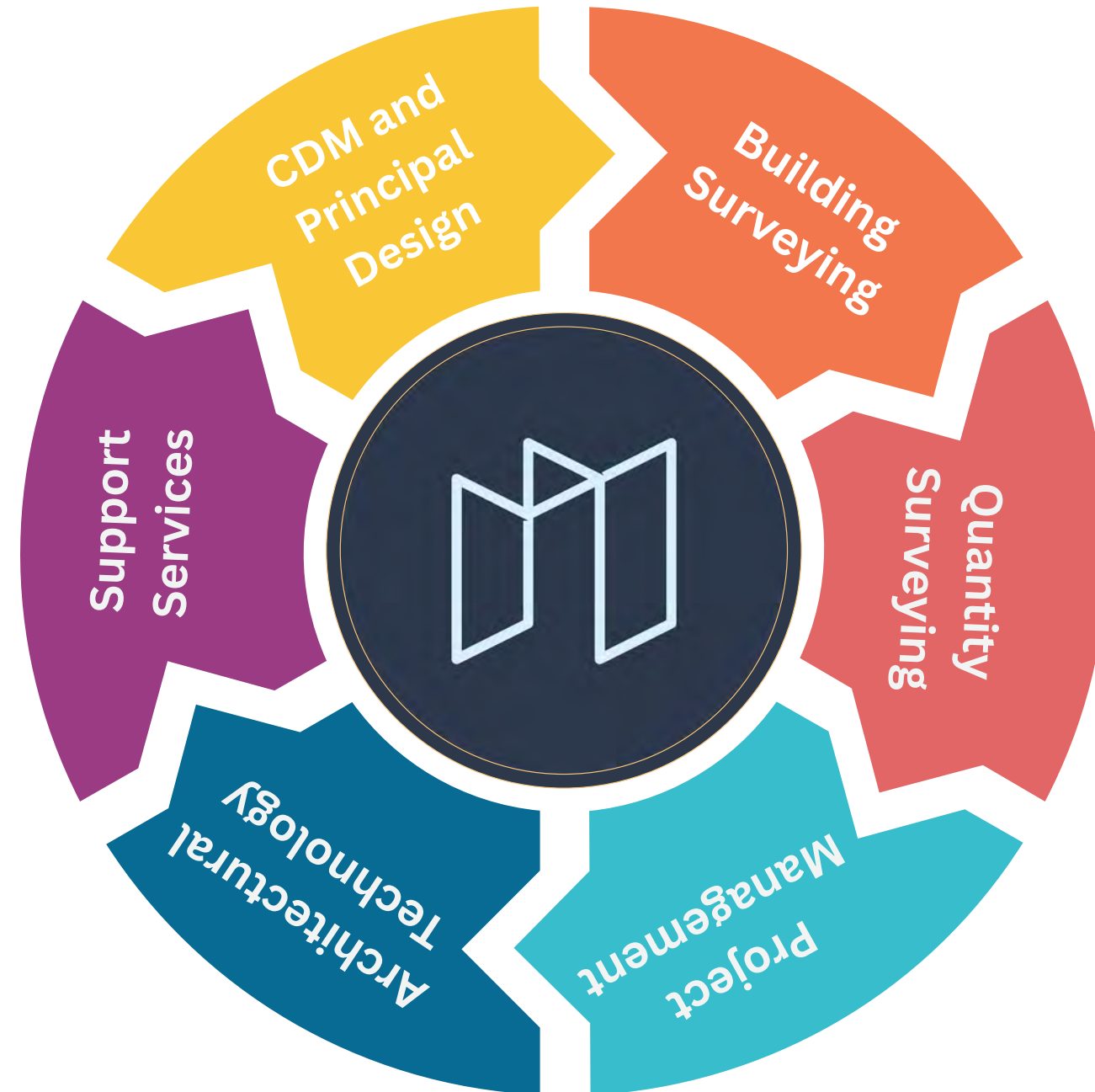
At MacConvilles, we know that our success is built on the dedication, insight, and wellbeing of our people. We're proud to have a team whose motivation stems not from titles or targets, but from a genuine desire to deliver exceptional service and create lasting value for our clients.

Their ability to think on their feet, adapt to challenges, and draw on deep, collective experience is what sets us apart. Many of our team have grown their careers with us, bringing loyalty, trust, and continuity to everything we do.

We may be a tight-knit team, but the scale of our knowledge – and what we deliver together – speaks volumes. It's proof that when people are supported and valued, they achieve remarkable things.

OUR STAFF TURNOVER RATE IS JUST 8.7%
— SIGNIFICANTLY LOWER THAN THE UK
NATIONAL AVERAGE OF OVER 30%.

THAT MEANS PEOPLE DON'T JUST JOIN US
— THEY STAY, GROW, AND BUILD LASTING
CAREERS HERE.





Join a Team That Builds More Than Buildings

Grow With Us

At MacConvilles, standing still isn't an option – and we wouldn't want it to be.

We believe growth happens when people are supported, challenged, and given space to step up. Whether you're early in your career or moving into senior leadership, we'll help you get where you want to go.

Our in-house MacAcademy offers structured development from graduate through to directorship. You'll also benefit from regular CPD sessions, paid study leave, training allowances, and full support for professional subscriptions.

Our Leadership & Management Programme gives rising leaders the tools they need to take the next step – confidently and competently.

At every level, learning is part of the job – and progress is always on the table.

Support When it Matters Most

We're here for the big career moves – and the unexpected moments too.

All of our team are covered by Life Insurance worth twice their annual salary.

Additionally, Income Protection insurance is available at certain levels, providing peace of mind and financial support if you're unable to work due to illness or injury.

We also provide practical, everyday health support. This includes access to a healthcare cashback scheme for routine costs (like dental and optician visits) along with digital wellbeing tools. Senior team members also benefit from private healthcare provision through a major provider.

We take your wellbeing seriously – because when you're part of our team, your wellbeing – and that of those you care about – comes first.

Sustainable Travel, Rewarded

As a company committed to reaching net zero, we support greener travel – and help make it more affordable.

Our Electric Vehicle Salary Exchange Scheme lets eligible employees lease a fully electric car, with significant tax savings. Prefer two wheels? Our Cycle to Work Scheme helps you invest in a new bike via salary exchange.

We also reimburse business mileage in line with current HMRC guidelines.

Wherever you're going – to site, to the office, or home again – we'll support the journey.

Balance Built In

We want our people to enjoy their work – and have a life beyond it.

That's why we offer agile, hybrid working that respects your time, our clients' needs, and the wider business. Our annual leave entitlement is market-leading and grows the longer you stay with us.

We also believe a connected team is a stronger team. From team lunches to sports days, paintballing to quiz nights, there's always something on the calendar – and everyone's welcome.

Because when work and life are in balance, everyone benefits.

Build a Career with Purpose.

For over 80 years, MacConvilles has helped shape the built environment across the Southeast – from the landmark Royal Pavilion and the University of Sussex to complex commercial developments and heritage restorations. But while we're proud of our past, we're focused on what's next – and that's where you come in.

As a growing consultancy, we're looking for bright, committed professionals – from recent graduates to experienced surveyors – to join us in delivering meaningful work that makes a difference.

What It's Like to Work at MacConvilles

From your first day, you'll be supported to take ownership, make informed decisions, and contribute to projects that matter. You'll be surrounded by a collaborative, qualified team who are generous with their time and passionate about sharing knowledge.

We invest in your professional development through:

- **In-house CPD and mentoring**
- **Financial support for external training and qualifications**
- **APC mentorship and tailored career guidance**

Whether you're just starting out or looking to grow into leadership, we provide the tools and environment to thrive.

Our Culture

We believe good work starts with a good workplace. That's why we've built a company culture

grounded in respect, openness, and support.

We work flexibly across our West Hove and Southampton offices, both with great transport links and thoughtful spaces – from seaside patios perfect for coffee catch-ups to kitchens stocked with fresh fruit and the odd slice of cake.

You'll find regular staff updates, weekly check-ins, and real opportunities to have your say. We value input, not hierarchy.

Community and Sustainability

Our purpose goes beyond project delivery. Each year, we dedicate time and expertise to community initiatives – like The Community Kitchen – and actively seek ways to give back. Sustainability is central to our future. We're a zero-carbon business and are committed to designing solutions that support a circular economy – both in our work and how we operate.

Our Expertise

We bring clarity, precision and reliability to every stage of the construction process, offering services across:

Quantity Surveying and Cost Management

Building Surveying

Project and Programme Management

CDM and Principal Designer Services

What sets us apart? The strength of our relationships and our reputation for integrity and delivery.

Come Build With Us

At MacConvilles, you're not just another cog in the machine – you're part of a team that values people, purpose and progress.

Ready to make your mark?

How to apply

To apply for this role, please email the following to mail@macconvilles.com

- Your CV, highlighting relevant experience and qualifications
- A short cover letter outlining your interest in the role and why you'd be a good fit for the MacConvilles team
- Please include Senior Building Surveyor in the subject line.

What Happens Next

Our team will review your application and be in touch if you are shortlisted. Interviews will be arranged either in person at our Brighton office or via video call, depending on availability.

We aim to keep the process clear, timely, and respectful – and we'll keep you informed at each step.

Need More Information?

Contact us at mail@macconvilles.com with any questions about the role or your application.

